

BENCHMARK

2 LEARNING FROM CAREER AND LABOUR MARKET INFORMATION

Every pupil, and their parents, should have access to good quality information about future study options and labour market opportunities. They will need the support of an informed adviser to make the best use of available information.

SUMMARY – By the age of 14, all pupils should have accessed and used information about career paths and the labour market to inform their own decisions on study options.

CRITERIA – Parents should be encouraged to access and use information about labour markets and future study options to inform their support to their children.

TERM	YEARS 11	YEARS 10	YEARS 9
1 Monday 2 nd September - Friday 18 th October	<ul style="list-style-type: none"> • Bluewater careers event (retail) • CSCS card applications for construction industry • Post 16 tours – North Kent College Dartford campus (01/10/19) West Kent College Tonbridge campus (04/10/19) Catch 22 Maidstone (08/10/19) North Kent College Gravesend campus (14/10/19) • Vocational courses – learners taken to industry related places of work. Mechanics visited kwik fit. Construction attended Screw Fix and trade site to look at materials/ equipment. Salon International Hair & Beauty show for trade professionals (current learners taken) 	<ul style="list-style-type: none"> • Post 16 tours – North Kent College Dartford campus (01/10/19) West Kent College Tonbridge campus (04/10/19) Catch 22 Maidstone (08/10/19) North Kent College Gravesend campus (14/10/19) • Visit to Thames Water – tour of site and identifying different jobs and tasks carried out to filter water (09/10/19). 	<ul style="list-style-type: none"> • Vocational courses – learners taken to industry related places of work. Mechanics visited kwik fit. Construction attended Screw Fix and trade site to look at materials/ equipment. Salon International Hair & Beauty show for trade professionals (current learners taken). • Visit to Thames Water – tour of site and identifying different jobs and tasks carried out to filter water (09/10/19).
2 Monday 28 th October – Friday 20 th December	<ul style="list-style-type: none"> • Business Enterprise Company x21 sessions • UK Parliament week – Kent Youth County Council Youth Elections • Animal Aid – community work • Children In Need – fundraising event 	<ul style="list-style-type: none"> • Business Enterprise Company x21 sessions • UK Parliament week – Kent Youth County Council Youth Elections • Animal Aid – community work 	<ul style="list-style-type: none"> • UK Parliament week – Kent Youth County Council Youth Elections • Animal Aid – community work • Children In Need – fundraising event • Vocational courses

	<ul style="list-style-type: none"> • Post 16 tours – Sixth forms Grange Park/ Broomhill Bank/ Supa Jam • Vocational courses 	<ul style="list-style-type: none"> • Children In Need – fundraising event • Vocational courses 	
3 Monday 6 th January 2020 – Friday 14 th February 2020	<ul style="list-style-type: none"> • Business Enterprise Company x21 sessions • Vocational courses • Bridging the Gap – Learning Shop x8 sessions (2hours each) 	<ul style="list-style-type: none"> • Bridging the Gap – Learning Shop x8 sessions (2hours each) • Vocational courses 	<ul style="list-style-type: none"> • Vocational courses
4 Monday 24 th February – Friday 3 rd April 2020	<ul style="list-style-type: none"> • Business Enterprise Company x21 sessions • Vocational courses • Bridging the Gap – Learning Shop x8 sessions (2hours each) • WORK EXPERIENCE 	<ul style="list-style-type: none"> • Bridging the Gap – Learning Shop x8 sessions (2hours each) • Vocational courses • VISITS – CAREER INDUCTION 	<ul style="list-style-type: none"> • Vocational courses • VISITS – CAREER INDUCTION
5 Monday 20 th April – Wednesday 22 nd May 2020	<ul style="list-style-type: none"> • Vocational courses • WORK EXPERIENCE 	<ul style="list-style-type: none"> • Vocational courses • VISITS – CAREER INDUCTION 	<ul style="list-style-type: none"> • Vocational courses • VISITS – CAREER INDUCTION
6 Monday 1 st June – Monday 20 th July 2020	<ul style="list-style-type: none"> • Vocational courses 	<ul style="list-style-type: none"> • Vocational courses • VISITS – CAREER INDUCTION 	<ul style="list-style-type: none"> • Vocational courses • VISITS – CAREER INDUCTION

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4 LINKING CURRICULUM LEARNING TO CAREERS

SUMMARY - All teachers should link curriculum learning with careers. For example, STEM subject teachers should highlight the relevance of STEM subjects for a wide range of career pathways.

CRITERIA – By the age of 14, every pupil should have had the opportunity to learn how the different STEM subjects help people to gain entry to, and be more effective workers within, a wide range of careers.

TERM	YEARS 11	YEARS 10	YEARS 9
1 Monday 2 nd September - Friday 18 th October	<ul style="list-style-type: none"> • AQA qualification in PSE • Unit 1 Action Planning • Unit 7 Making Informed Careers Choices 	<ul style="list-style-type: none"> • AQA qualification in PSE • Unit 1 Action Planning • Unit 7 Making Informed Careers Choices 	Previously covered AQA qualification PSE Unit 4 Finances
2 Monday 28 th October – Friday 20 th December	<ul style="list-style-type: none"> • Business Enterprise Company x21 sessions • Unit 8 Applying for Jobs & Courses 	<ul style="list-style-type: none"> • AQA qualification PSE Unit 8 Applying for Jobs & Courses 	
3 Monday 6 th January 2020 – Friday 14 th February 2020	<ul style="list-style-type: none"> • Business Enterprise Company x21 sessions • Bridging the Gap – Learning Shop x8 sessions (2hours each) 	<ul style="list-style-type: none"> • Bridging the Gap – Learning Shop x8 sessions (2hours each) 	
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5 Monday 20 th April – Wednesday 22 nd May 2020			<ul style="list-style-type: none"> • AQA qualification in PSE • Unit 1 Action Planning • Unit 7 Making Informed Careers Choices
6			<ul style="list-style-type: none"> • AQA qualification in PSE • Unit 1 Action Planning

Monday 1 st June – Monday 20 th July 2020			<ul style="list-style-type: none">• Unit 7 Making Informed Careers Choices• Unit 8 Applying for Jobs & Courses
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6 EXPERIENCE OF WORKPLACES

Every pupil should have first-hand experiences of the workplace through work visits, work shadowing and/or work experience to help their exploration of career opportunities, and expand their networks.

SUMMARY – By the age of 16, every pupil should have had at least one experience of a workplace, additional to any part-time jobs they may have.

CRITERIA – By the age of 18, every pupil should have had one further such experience, additional to any part-time jobs they may have.

TERM	YEARS 11	YEARS 10	YEARS 9
1 Monday 2 nd September - Friday 18 th October	<ul style="list-style-type: none"> Vocational courses 	<ul style="list-style-type: none"> Vocational courses 	<ul style="list-style-type: none"> Vocational courses
2 Monday 28 th October – Friday 20 th December	<ul style="list-style-type: none"> Business Enterprise Company x21 sessions Vocational courses 	<ul style="list-style-type: none"> Vocational courses 	<ul style="list-style-type: none"> Vocational courses
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To action:

VISITS – CAREER INDUCTION – to have professional attend and give insight into career and job role

WORK EXPERIENCE – To send pupils out to placements

Bluewater – Learning Centre – Bridging the Gap programme

X8 week programme (2hour session) every Tuesday from 10 till 12.

14th January 2020

21st January 2020

28th January 2020

4th February 2020

11th February 2020

25th February 2020

3rd March 2020

10th March 2020

Subjects to be covered:

1. Introduction to employment, school Vs work, misconduct/ gross misconduct and consequences
2. First impression, time keeping and appearance
3. Communication, verbal, vocal and non- verbal
4. CV writing
5. Interview techniques
6. Teamwork, personal effectiveness and team roles
7. Personal strengths and weaknesses
8. Career advice and education

Business Enterprise Company

To be delivered at Rowhill School x21 sessions

- Session 1:** **Ice Breaker** – A number of short challenges which are designed for students and staff to get to know each other and to learn more about what the project has to offer.
- Session 2:** **Future Plans** – (CEIAG talk/filling in their workbooks) This session will let staff know the students’ future aspirations and be able to give them guidance and support to reach their goals.
- Session 3:** **Confidence Building** – This will involve a number of different activities to help improve students’ confidence. They will learn new skills to build on their confidence and work on areas that they struggle in.
- Session 4:** **Communication Workshop** – During this workshop each challenge will test a different area of communication and teach the students ways to communicate in a more effective way.
- Session 5:** **CV Workshop** – Students are given the chance to learn what an employer looks for in a CV and how to produce a suitable one to match their career goals.
- Session 6:** **Essential Skills Challenge** – This challenge is set up like a group interview and students are given the opportunity to show which employability skills they possess during the session. It gives us a great opportunity to see which areas need improving.
- Session 7:** **Writing an Application Letter** – Students choose a job advert and are given support to write an application letter for the position. This will give students experience in the first steps towards finding employment.
- Session 8:** **Employability Workshop: Panic Room** – Students will have to complete various challenges to work out a code for the final table and escape the room! Each challenge tests a different skill and looks at how they are able to work in a team and use each other’s strengths.
- Session 9:** **Voluntary Work Placement** – Students will be supported to research and apply for a voluntary work placement. This will be a huge step for students and give them some hands-on experience in the work place which will look really impressive on their CV!

- Session 10:** **Employer/College to visit the school** – The visitor will talk to students about their job role and set them challenges and answer any questions that the students may have. This will give employer interaction and get them to think more about their future after leaving school.
- Session 11:** **Group Interview: Radiation Challenge** – Students will be put in to groups and be set an official group interview challenge. Our staff will treat this like a real group interview and give groups and individuals feedback after the challenge. This will help them be more aware of what to expect in the future.
- Session 12:** **Presentation/Customer Service Workshop** – This session will help build on the students’ confidence levels and teach them the correct way to interact with colleagues and the public.
- Session 13:** **Interview Day Workshop** – This workshop teaches students all the elements involved when preparing for an interview. From what to wear right through to how to answer the questions.
- Session 14:** **Key Skills** – This group exercise will really test the students’ key skills and see what sort of improvements they have made since the start of the project.
- Session 15:** **Interview Techniques and Mock Interview** – Students will learn interview techniques/methods and then be given a 1-1 interview. This will be hugely beneficial for students and give them an idea of what to expect when they start applying for work after school.
- Session 16:** **Enterprise Challenge** – Students will come up with an idea and design and market the product ready to present to the group. The material produced during this challenge can be used to build a detailed portfolio of work and really help the students to showcase their skills.
- Session 17:** **Employability Challenge** – Groups will be split in half and each half will design part of the final challenge. This will really test the students communication along with other key skills. Feedback will be given and can be used to help write personal statements for individual students.
- Session 18:** **Training Provider Visit** – A training provider will visit the school and discuss what they do and what they could offer individual students (Question and Answer type set up). This will open the students eyes to what opportunities are available to them once they leave school and whether further training may benefit them.

Session 19: **Social Action Challenge** – Students will work in groups to choose a local charity/group that they would like to help. We support the students to design an event or a project to help their chosen group and make sure it runs smoothly. This looks hugely impressive on a CV and gives the students something detailed that they can discuss during an interview.

Session 20: **Where are you now?** – Students fill in this section of their workbooks and discuss with staff what their future plans are. This session gives students a chance to reflect on what they have achieved so far and gives them some direction for their future.

Session 21: **Celebration** – Students will be invited to a final session to discuss all they have achieved and talk about the work that they have done throughout the project. They will be awarded certificates and get to keep their workbooks to use for interviews and applications in their future.