

Key Area	Action Plan
Specialist Knowledge	<ul style="list-style-type: none"> • Specific: Deliver a CPD session to peers on a specialised topic within the next two months. • Measurable: Receive feedback from attendees via a structured evaluation form. • Achievable: Allocate time each week to prepare materials and rehearse the presentation. • Relevant: Build on existing expertise to support departmental development. • Time-bound: Complete the session and feedback collection by the end of the term.
Multiple Activities	<ul style="list-style-type: none"> • Specific: Develop a resource bank for at least three differentiated activities per subject, addressing varying pupil abilities. • Measurable: Test the activities in three lessons and collect pupil feedback through short surveys. • Achievable: Dedicate one hour per week to resource creation and trialling within lessons. • Relevant: Enhance lesson engagement and cater to diverse learning needs. • Time-bound: Complete the resource bank and trials within six weeks.
Up-to-date Online Safety	<ul style="list-style-type: none"> • Specific: Attend an accredited online safety training course within the next four weeks. • Measurable: Pass the course certification and update the school with the latest online safety recommendations. • Achievable: Allocate time during non-teaching hours or inset day for training. • Relevant: Ensure pupils and staff are protected in the digital environment. • Time-bound: Complete the training and share updates by the end of the half-term.

ICT Integration	<ul style="list-style-type: none"> • Specific: Identify and integrate one new software tool that supports SEN pupils in lessons. • Measurable: Demonstrate the software's use in two observed lessons and gather feedback from pupils and observers. • Achievable: Research tools and trial their use during planning periods. • Relevant: Support inclusive teaching and improve accessibility for SEN pupils. • Time-bound: Implement the tool and complete trials within eight weeks.
Developing Resources	<ul style="list-style-type: none"> • Specific: Create a digital library of ten interactive teaching resources across core subjects. • Measurable: Use each resource in lessons and track pupil engagement through formative assessments. • Achievable: Develop one resource per week, focusing on interactive elements. • Relevant: Enhance learning through varied and modern teaching tools. • Time-bound: Complete the library within ten weeks and review its impact by the end of the term.